

## OWSD Early Career Fellowship

### Eligible Expenses

Please note that this list is not exhaustive and is provided as guidance only. Awardees will be able to make their own assessments as to costs falling under a) Research-Related Costs b) Linking with industry and other partners and c) Outreach, communication and networking. Financial reporting will be done based on those categories. The Selection Committee will evaluate each expense requested in the proposed budget and take a final decision on related costs to be awarded.

Please note that the OWSD Early Career fellowship **does not provide for the fellow's salary** which must be guaranteed by the fellow's institution.

#### a) Research-related costs

- *Equipment*
  - Necessary equipment to build up research units or set up a lab
  - Training in use of equipment
  - Maintenance of equipment
- *Consumables*
  - Expendable supplies that will be consumed or replaced (e.g. glassware, solvents, feed, reagents)
- *Research visits, exchanges and programmes*
  - Attendance at international scientific meetings (e.g. travel, accommodation, meals, registration, visa)
  - Hosting visiting scholars and/or establishing a visiting scholars programme
  - Organizing and hosting scientific events (e.g. seminar series, international symposium, themed workshops, regional and international conferences)
  - Organizing exchange programmes with national/international scholars
- *Teaching and Assistance*
  - MSc, PhD, Postdoctoral researchers
  - Research assistants (e.g. to gather information and data)
  - Teaching assistants
  - Family care assistance (e.g. childcare costs in order for fellow to undertake research project, travel support for family members)
  - Other assistant (based on applicant's needs, e.g. casual labour)
- *Field work*
  - Transportation (e.g. car rental, public transport, airfare)
  - Board and lodging
  - Sample collection and analysis
  - Hospitality fees (e.g. dinner with research partners in the field)
- *Publication costs* (e.g. in peer-reviewed journals, open source)
- *Information resources*
  - Subscriptions (e.g. journal, library)
  - Literature (e.g. books, reprints, photocopies)
  - Library resources

- *IT facilities*
  - Computer hardware
  - Computer software
  - Computer services (internet connections, technical support, database development)
- *Training*
  - Science communication (e.g. writing for publication, presentation skills)
  - English language courses (for improved science communication)
  - Specialist courses for team leader and project staff or group training sessions (e.g. long-distance learning)
- *Other*
  - Monitoring and evaluation costs (to measure the impact of the project)
  - Rent paid for land or premises used in a research activity
  - Any other support costs directly related to the project (for example, lab technician's time, maintenance and utilities costs, administrative officer's time, etc.)\*

\*The fellow's institution is expected to **waive any overhead or indirect costs** on the research project. However, the fellow is allowed to include a break-down in their budget of any support costs that the research project will benefit from the institution (for example, lab technician's time, maintenance and utilities costs, administrative officer's time, etc.).

#### **b) Linking with industry and other partners**

- Visits to companies, private sector (e.g. travel, board and lodging costs)
- Product development (e.g. patent, prototype, Intellectual Property costs)
- Technology transfer
- Licensing costs
- Research-to-product related expenses
- Training (e.g. understanding/developing IP and patents, research-to-product training, communicating with industry, business, management and marketing skills)
- Scaling up of teaching programmes and/or 'training the trainers' (e.g. offering specialist courses at PhD level to ensure level of training in given discipline is adequate)

**[A downloadable list of appropriate industry, private or civic partners for collaboration is available here.](#)**

#### **c) Outreach, communication and networking**

- Website development
- Communications materials (e.g. flyers, posters)
- Dissemination (e.g. development of stakeholders' contact database for information sharing)
- Networking (e.g. development of online community/forum, linking with OWSD members and National Chapters, science academies)
- Mentoring (e.g. establishing a mentoring programme with partners in industry)
- Translation of project-related documents
- Training (e.g. social media, language courses necessary for communicating research)
- Other costs needed to undertake outreach activities